

OBJECTIVE:

To find a career where my talents in Graphic Design, Information Technology, Web Development, Project Management, and Business Systems would add to the assets of a growing organization.

EXPERIENCE:

- **Production Manager - 2005 to Present**
Target Media Partners - Little Rock, Ar.
 - Manage graphic design team
 - Define schedules for all departments
 - Develop internal status and tracking reports
 - Create magazine layouts, print/web ads, promotional pieces, and other graphic design
 - Record/Edit videos and audio files
 - Install/troubleshoot computer systems
 - Develop websites with HTML, CSS, PHP, JS, .NET and WordPress
 - Database Management - mySQL, phpMyAdmin
 - Install and manage AWS VMs
- **Web Designer and Site Developer - 2002 to Present**
Nelson App Lab
 - Design, develop and maintain websites.
 - A small portfolio can be found at NelsonAppLab.com
- **Network Administrator, (pt) - 2003 to 2008**
State Collections - Hot Springs, Ar.
 - Installed and maintain local area network, hardware, and software.
 - Created database, forms, reports, queries, spreadsheets, company logo and company identity.
- **General Manager / Art Director - 2002 to 2005**
ADVenue Advertising - North Little Rock, Ar.
 - Managed financial records, payroll and company taxes
 - Managed company hardware and software
 - Scheduled sales staff and assigned sales regions
 - Created company reports, forms, contracts, letters and database
 - Maintained customer and vendor relations

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SKILLS:

- **Specialize in;** leadership, team management, resource management, problem solving, technical writing, and communication.
- **Excel in;** Photoshop, InDesign, Illustrator, Premiere, AfterEffects, HTML5, CSS, PHP, SQL, JavaScript, ActionScript, Google Web Designer, WordPress, and Microsoft Office Suite
- **Experience with;** AWS, Java, XML, JQuery, Microsoft Visual Studio, HL7, AngularJS, Google AdWords & Analytics, GIT, Android, C++, and Python

EDUCATION:

- **Bachelor of Science / Information Systems Technology - concentration in Web Application Development**
2012-2014 • University of Phoenix - Online Campus
- **Associate of Applied Science / Information Systems Technology**
1999-2002 • Garland County Community College - Hot Springs Ar.